

Telephone: 01223 703200
E-Mail: ewb.fsm@cambridgeshire.gov.uk



Date: 9th April 2020
Please ask for:
Your ref:

People & Communities' Directorate
Peterborough City Council
Sand Martin House
Fletton Quays
Bittern Way
Peterborough
PE2 8TY

Dear Parent / Carer

Free School Meal Entitlement

We understand that the times we are currently living in are both uncertain and challenging. Alongside this, many families are facing changes in their financial circumstances. If your circumstances have changed and you feel that you now meet the following criteria outlined below, please complete the enclosed claim form and return it to your child's school;

- Income Support.
- Income Based Job Seekers Allowance.
- Income-related Employment and Support Allowance.
- Child Tax Credit - but no element of Working Tax Credit - and have an annual income (as assessed by HM Revenue and Customs (HMRC)) that does not exceed £16,190.
- If you are supported under Part VI of the Immigration and Asylum Act 1999.
- Guarantee element of State Pension Credit.
- Working Tax Credit during the four week period immediately after your employment finishes or after you start to work less hours per week.
- Universal Credit with an annual net earned income of no more than £7,400 (as from 1 April 2018).

Whilst schools remain closed they are continuing to support eligible families with provision to help ease the burden during this difficult time. This support may be in the form of packed lunches, food parcels or food vouchers. Once your eligibility has been confirmed, your child's school will inform you of their own specific provision arrangements directly.

If you have any queries in relation to free school meals entitlement please either contact your school directly or our Education Welfare Benefits Team on ewb.fsm@cambridgeshire.gov.uk / 01223 703200.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jonathan Lewis', written over a light blue horizontal line.

Jonathan Lewis
Service Director: Education
Peterborough City Council & Cambridgeshire County Council

Executive Director: Wendi Ogle-Welbourn

