

## **Get Information About Schools: Governor, academy members or academy trustee information record**

The DfE requests the following information from those who govern in schools to be uploaded to Get Information About Schools (GIAS) – an online register of all schools and colleges in England.

**[Maintained schools only]** The requested information is provided by governors on a voluntary basis – there is no statutory requirement for governors in maintained schools to supply information to the governing board; however, any information provided by members of the governing board must be shared with the Secretary of State via GIAS.

**[Academies only]** The requirements for trustees and local governing board members to comply with the information requested is set out in Section 4.7.4 of the Academies Financial Handbook which says:

“The trust must notify the DfE of the appointment or vacating of the positions of:

- member, trustee and local governor
- chair of trustees, chairs of local governing bodies, accounting officer and chief financial officer, including direct contact details

Notification must be made through the governance section of GIAS which is accessed via Secure Access. All fields specified for the named individuals must be completed.”

This template can be used by the clerk to governors or company secretary to store information which is supplied by individual governors, and held by the governing board, for upload to the database.

## Governor information to be uploaded to GIAS

Full name	Appointed by	Start date	End date	Role	Postcode	Date of birth (dd/mm/yy yy)	Previous names	Nationality	Chair's email address	Date information was uploaded to GIAS	Name of the person who uploaded information to GIAS
Sally Williams	Head teacher	n/a	n/a	Ex-officio	PE2 8JG	19/04/1969	Murphy	British			
Patricia Diviney	Local governing body	17/07/14	19/07/22	Co-opted governor	PE2 8RW	25/05/1946	Rushton	British			
Claire Smith	Parent election	27/09/16	26/09/20	Parent governor	PE2 8QT	12/11/1978	Rogers	British	<a href="mailto:chair@stan-ground-st-johns.peterborough.sc.h.uk">chair@stan-ground-st-johns.peterborough.sc.h.uk</a>		
Harriet Elizabeth Youngs	Parent election	23/11/15	22/11/19	Parent governor	PE2 8HW	06/01/1981	Pepperman	British			
Andrew Johnson	Local governing board	08/02/17	07/02/21	Co-opted governor	PE6 7JR	10/06/1968	n/a	British			
Paul Lewis	Local governing board	01/11/17	31/10/21	Co-opted governor	PE2 8LQ	04/07/1979	n/a	British			
Alison Sheridan	Staff election	20/07/18	19/07/22	Staff governor	PE7 1PF	TBA	TBA	British			
Leila Nightingale	Staff election	12/10/18	11/10/22	Staff governor	PE2 9RQ	TBA	TBA	British			

Colin Michael Berridge	Local governing body	01/01/14	31/12/17	Co-opted governor	PE2 8LZ	18/02/1947	n/a	British			
Emma Carson	Staff election	01/09/15	29/03/18	Staff governor	PE7 8EQ	06/08/1985	n/a	British			